



TO: The Honorable Judge Linda Caster Senff

FROM: -----, CASA Volunteer

PREPARED: Monday, July 21, 2014

RE: CHILD/REN'S NAME, date of birth and age

CASE: Docket Number JV14-__

PURPOSE: Prepared for hearing on [*insert date*]

PLACEMENT: • ___ months in current placement • ___ months AWAY from the home
• ___ placements since entering out of home care

This section may need to be divided depending on number of children and if they are in different placements.

HISTORY:

- Briefly state why the court is involved

NEW CASA VISITS WITH CHILD:

(You can summarize this section by just listing dates you had contact with the child/ren, and/or list each as indicated below, or only a few that you want to highlight)

- **April 12, 2014** – York Public School -- “Little Kid’s Day” -- He showed me his favorite activity, the sand box, and he introduced me to his teachers (name the teachers).
- **May 1, 2014** – Foster Home. -- He appears to be attached to his foster parents and ran to hug them when he saw them.



PERSONS CONTACTED: (if you contact a person more than once – list each date separated by a comma.)

<u>Name</u>	<u>Relationship to Child</u>	<u>Date(s)</u>
• Space keeper		
• Space keeper		

Reports and Records Read:

- Space keeper
- Space keeper

SCHOOL/EDUCATION: -- discuss if applicable – or you can put info about daycare in this section if applicable

SERVICES OFFERED:

What services have been offered to the family and what have they used. **Keep this an ongoing record of services.** **Any changes in circumstances:** (placement change, school changes)

THERAPY: (how often, with whom, have you seen reports, any progress being made)

Parents:

Children:

VISITATION:

Visits between parents and children:

Summarize what visitation has been ordered and if visits are occurring as court ordered.

Sibling visits:

NEEDS AND WISHES OF THE CHILD:

- *Johnny would like to see his mom more (date)*
- *Johnny wants a dog (date)*
- *Johnny wants to go to Disney Land (date)*
- *Specific things that the child has spoken to you about may be about visits with parents or siblings, or placement. Personalize this section – if the child wants a dog, list that they*

want a dog. If they want to go to Disney land, list that as well. REMEMBER TO DATE THIS SECTION!

ISSUES FOR THE COURTS ATTENTION:

- *Visits, placement, gaps in service, compliance or noncompliance with court orders education, emotional issues, therapy any concern the CASA may have. State progress the family has made to remedy the issues adjudicated. Be sure to include the positive actions the family has taken. Also, state the basis for those recommendations, which should have been covered in the Facts section. Noted “appeared” attachments the child has formed. Bullet the recommendation and/or concern.*

RECOMMENDATIONS TO PROTECT AND PROMOTE THE BEST INTEREST OF THE CHILD:

- *Johnny needs PERMANENCY now. He has been in out of home care for 15 months.*
- CHILD SHOULD... – BECAUSE...OR, “I HAVE NO RECOMMENDATIONS AT THIS TIME.”
- **Need to state whether you agree with the permanency plan or not. Document the basis for your recommendation and/or concerns**

Respectfully submitted,

(Name), CASA Volunteer Advocate

Reviewed by,

Carol Knieriem, CASA Director

Cc:

Candace Dick, York County Attorney

(Name), Case Manager, NDHHS

(Name), GAL, children

(Name), Mother’s Attorney

(Name), Father’s Attorney

Review Specialist, Foster Care Review Board

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